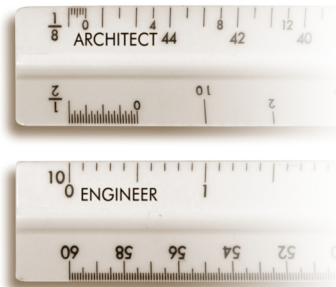




- your name and address
- scale and north arrow
- building set backs, easements, and zoning
- parcel number, right of way, and lot dimensions
- house walls, including doors and windows
- paving, including drives, patios and walks
- walls, raised planters, fences, and gates
- noteworthy good and/or bad views
- trees and significant healthy shrubs
- anything constructed such as: a dog house, swimming pool, storage building, light poles, etc.
- roof over hangs and/or overhead power lines
- water meter, hose bibs, electrical service section, electrical outlets, light fixtures, sewer clean outs, air conditioning condenser sections, natural gas meter
- ground plane grades and wall elevations using the house finish floor as reference zero



Measuring Advice

1. Buy an architectural (not engineering) scale.
2. Draw at 1/8" = 1'0" scale.
3. Draw on 1/4" vellum or mylar grid graph paper; 24 x 36 size if you have a big property, 11 x 17 if small.
4. If you found an architecture floor plan drawn at 1/4" = 1'0" scale, photo copy it at 50% and slide it under your translucent graph paper and you just saved a bunch of time measuring the whole house. Be sure to check it for accuracy.
5. Measure from the corners of the house parallel and perpendicular to the house first.
6. Write overall dimensions such as to the corners of the house.
7. Don't sweat the side property lines. More important will almost always be where the existing walls are.
8. Be sure to measure the streets over all width. You'll need it to draw the property line.
9. To measure and draw miscellaneous objects use lines projected from the house as references.
10. Go over the checklist to be sure you've shown everything.
11. Use a 25 and 100 foot tape measure.
12. If you don't have a helper, use a screw driver to hold the long tape end in the ground.
13. A big clip board or folding table helps. An ordinary piece of chalk is also handy.
14. When I measure I draw things in red pencil and dimensions in blue. It's easier to interpret when I start drafting from my field measurements.